

TRAINING REQUEST

Name ROBERT J. LICHTENTHAL, JR. Employee # 0701 Today's Date 2/8/19

Job Title Deputy Director / CFO

Department EXECUTIVE

Dates of Training

From: Day (M T W T F S S), Date 3/27/19 To: Day (M T W T F S S), Date 3/28/19

Total number of business days: 2

Location of Training ALBANY, New York

Training requests which require overnight accommodations/transportation costs must be accompanied by a Travel Request form.

Training Information

Title of Course(s) NYS GFOA ANNUAL CONFERENCE - See Attached

Description _____

Is this course needed to meet continuing education or contact hour requirements? NO

How many credit hours will you receive? - 0 -

How many credits (per year) required for your license? N/A

How many credits do you have year-to-date? N/A

Are there 2 or more people attending this seminar? YES

Are there concurrent sessions? YES

Why is there a need for 2 or more people to attend this seminar? The other person will be attending 4 days of sessions. I AM ONLY ELIGIBLE FOR 3 OF 4 BUT NEED TO BE BUFFALO ON 3/29/19

Estimated Cost

Registration Fee \$ 230.00 Mileage & Tolls \$ Vehicle ^{Authorization # 70}

TOTAL ESTIMATED COST \$ 300.00

Balance in the training budget prior to this trip \$ 1884.00 Unit # 7510 Primary # 401000 G/L Number ~~507~~ 920137

Approvals:

Department Head N/A Date _____

✓ Executive Director N/A Date _____

✓ Secretary [Signature] Date 2/28/19

TRAVEL REQUEST

Name ROBERT J. LICHTENTHAL, JR. Today's Date 2/8/19

Job Title DEPUTY DIRECTOR / CFO

Department EXECUTIVE

Destination(s) ALBANY, N.Y.

Reason for Travel / (check one): Training Authority Business

Is this training needed to meet professional licensing requirements? NO

Description of training or business, and reasons and benefits of attendance

ANNUAL NYS GOVERNMENT FINANCE OFFICERS ASSOC MEETING / CONFERENCE. ABILITY TO MEET ALL AT ONCE WITH A NUMBER OF THE AUTHORITY'S FINANCIAL SERVICES PARTNERS.

Dates of Travel

From: Day (M T ~~W~~ F S S), Date 3/27/19 To: Day (M T W ~~T~~ F S S), Date 3/28/19

Total number of business days: 2

Estimated Cost Transportation costs can be obtained from Trish Fabozzi X8456.

Transportation \$ 70.00 Hotel Accommodations \$ 150.00 Meals \$ 25.00

TOTAL ESTIMATED COST \$ 245.00 W/ REGISTRATION FEE \$ 475.00

Balance in the travel budget prior to this trip \$ 3000.00 G/L Number 401000

Unit # 7510 Primary # 920162

Comments (i.e. spouse traveling, preferences): _____

Approvals:

Department Head N/A Date _____

Executive Director N/A Date _____

Secretary [Signature] Date 2/28/19

Date of Resolution _____ Item No. _____

- Online registration available at nygfoa.org.
- Credit Cards accepted (MasterCard, Visa, and Discover).
- Mail, fax, or email registrations (check/cash). See instructions below.
- Payments by check/cash receive a discount.
- Make reservations directly with the hotel as noted on back.

REGISTRATION FORM PLEASE COMPLETE ALL SECTIONS.

1. ATTENDEE

First Time Attendee? Yes

Name Robert J. Lichtenhal, Jr. Professional Designation _____
 Title Deputy Director
 Entity/Company Erie County Water Authority
 Address 295 Main St, Room 350
 City Buffalo NY State NY Zip 14203
 Telephone 716-849-8470 Email _____

2. PRE-CONFERENCE SEMINARS (Tuesday & Wednesday only)

- Fees are separate from the Conference program.
- Fees indicate CK for check payments and CC for credit card payments.

EARLY BIRD ENDS 2/8/19 REGULAR RATE BEGINS 2/9/19

Tuesday (March 26)

- EXCEL: Basics for the Finance Officer** • 8:30a-12p
 Member CK \$150 / CC \$155 CK \$170 / CC \$175
 Nonmember CK \$300 / CC \$309 CK \$340 / CC \$350
- GFI Advanced Forum (Accounting)** • 8:30a-4:30p
 Member CK \$150 / CC \$155 CK \$170 / CC \$175
 Nonmember CK \$300 / CC \$309 CK \$340 / CC \$350
- GFI Foundations (Acctg & Financial Reporting) 2 DAYS** • 9a-4p • 9a-3p
 Member CK \$160 / CC \$165 CK \$180 / CC \$185
 Nonmember CK \$320 / CC \$330 CK \$340 / CC \$350
- Ethics for CPAs** • 1p-4:30p
 Member CK \$150 / CC \$155 CK \$170 / CC \$175
 Nonmember CK \$300 / CC \$309 CK \$340 / CC \$350

Wednesday (March 27)

- EXCEL: Advanced for the Finance Officer** • 8:30a-12p
 Member CK \$150 / CC \$155 CK \$170 / CC \$175
 Nonmember CK \$300 / CC \$309 CK \$340 / CC \$350
- GFI Advanced Forum (Financial Reporting)** • 8:30a-4:30p
 Member CK \$150 / CC \$155 CK \$170 / CC \$175
 Nonmember CK \$300 / CC \$309 CK \$340 / CC \$350
- Ethics for Non CPAs** • 1p-4:30p
 Member CK \$100 / CC \$103 CK \$120 / CC \$124
 Nonmember CK \$200 / CC \$206 CK \$240 / CC \$247
- 2019 GAAP Update** • 1p-4:30p
 Member CK \$150 / CC \$155 CK \$170 / CC \$175
 Nonmember CK \$300 / CC \$309 CK \$340 / CC \$350

3. CONFERENCE (Thursday & Friday only)

- Fees do not include Pre-Conference seminars.
- Fees indicate CK for check payments and CC for credit card payments.

	EARLY BIRD ENDS 2/8/19	REGULAR RATE BEGINS 2/9/19
Member	<input type="checkbox"/> CK \$200 / CC \$206	<input type="checkbox"/> CK \$230 / CC \$237
Nonmembers (govt)	<input type="checkbox"/> CK \$300 / CC \$309	<input type="checkbox"/> CK \$330 / CC \$340
Nonmembers (priv)	<input type="checkbox"/> CK \$395 / CC \$407	<input type="checkbox"/> CK \$435 / CC \$448

4. 2019 MEMBERSHIP: RENEW OR JOIN NOW!

DUES ARE PER INDIVIDUAL	GOVERNMENT	PRIVATE
• 1-3 Members per entity	<input type="checkbox"/> CK \$170 / CC \$175	<input type="checkbox"/> CK \$395 / CC \$407
• 4-8 Members per entity	<input type="checkbox"/> CK \$155 / CC \$160	<input type="checkbox"/> CK \$350 / CC \$361
• 9+ Members per entity	<input type="checkbox"/> CK \$140 / CC \$144	<input type="checkbox"/> CK \$315 / CC \$324
• Introductory Offer: 1st Time	<input type="checkbox"/> CK \$85 / CC \$88	<input type="checkbox"/> CK \$190 / CC \$196
• RETIREE (govt or priv)	<input type="checkbox"/> CK \$25 / CC \$26	
• STUDENT (FT or PT; proof reqd)	<input type="checkbox"/> CK \$25 / CC \$26	

To obtain the volume discount, all membership applications/renewals must be submitted together. To determine your individual dues, please check within your organization for the total number of members or call NYGFOA at 518.465.1512 for assistance.

5. TOTAL FEES

Pre-Conference Seminar(s) ^{2.} \$ _____
 Annual Conference ^{3.} \$ _____
 Membership ^{4.} \$ _____
Total Payment \$ _____

6. PAYMENT

Payments must be received or postmarked by the cutoff date listed to receive discounted rate. Rates are not guaranteed for any registration received without payment or PO.

- Check/PO/Voucher enclosed
 - Please make checks/vouchers payable to **NYGFOA** and mail to: NYGFOA, 126 State Street, 5th fl., Albany, NY 12207.
- Credit Card: MasterCard, Visa, Discover (AMEX not accepted.)
 - Please go to nygfoa.org and click *Conference* on the navigation bar.

QUESTIONS? Contact Us

NEW YORK GOVERNMENT FINANCE OFFICERS' ASSOCIATION

Phone: 518-465-1512
 Email: info@nygfoa.org
 Website: nygfoa.org